



To Executive Councillor for Planning & Sustainable Transport:
Councillor Tim Ward

Report Chief Executive
by Director of Community Services
Director of Environment
Director of Resources

Relevant Scrutiny Environment 21 June 2011
Committee

2010/11 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2010/11 outturn position (actual income and expenditure) for services within the Climate Change & Growth portfolio (now Planning & Sustainable Transport), compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2011/12 are identified.
- 1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.

2. Recommendations

The Executive Councillor is recommended:

- a) To agree which of the carry forward requests, totalling £51,150 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £879,000 from 2010/11 into 2011/12, as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Climate Change & Growth (now Planning & Sustainable Transport) portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2010/11 to the next financial year, 2011/12.
- 3.4 The overall revenue budget outturn position for the Climate Change & Growth (now Planning & Sustainable Transport) portfolio is set out in the table below:

Climate Change & Growth 2010/11 Revenue Summary	£
Final Budget	5,019,780
Outturn	4,464,187
Variation – Underspend for the year	(555,593)
Carry Forward Requests:	51,150
Net Variance	(504,443)

The variance represents 10.05% of the overall portfolio budget for 2010/11.

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Climate Change & Growth portfolio, with explanations of variances.
- 3.6 An overall underspend of £805,000 has arisen. £879,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2011/12. £74,000 is in respect of project overspends which will be funded from Repairs & Renewals funds

(£11,000), Climate Change Funding (£6,000) or further external contributions (£57,000).

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £51,150 budget from 2010/11 to the next financial year, 2011/12, would result in a reduced use of General Fund reserves of £504,443.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2011/12 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2010/11
- Directors Variance Explanations – March 2011
- Capital Monitoring Reports – March 2011
- Budgetary Control Reports to 31 March 2011

6. Appendices

- Appendix A - Revenue Budget 2010/11 - Outturn
- Appendix B - Revenue Budget 2010/11 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2010/11 - Carry Forward Requests
- Appendix D - Capital Budget 2010/11 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Climate Change & Growth Portfolio / Environment Scrutiny Committee

Revenue Budget - 2010/11 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn	Variation - Final Budget & Outturn Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Community Development						
Sustainable City Grants	41,090	41,090	36,610	(4,480)	0	(4,480)
Environmental Grants	51,750	51,750	51,750	0	0	0
	92,840	92,840	88,360	(4,480)	0	(4,480)
Corporate Strategy						
Sustainable City	219,640	281,460	248,720	(32,740)	0	(32,740)
	219,640	281,460	248,720	(32,740)	0	(32,740)
Environment - Parking Services						
Car Parks	(705,220)	(1,188,530)	(1,664,379)	(475,849)	0	(475,849)
Shopmobility	96,470	105,180	118,624	13,444	0	13,444
	(608,750)	(1,083,350)	(1,545,755)	(462,405)	0	(462,405)
Environment - Planning						
Concessionary Fares	1,162,720	1,222,720	1,213,155	(9,565)	0	(9,565)
Building Control Fee Earning	0	(440)	50,127	50,567	0	50,567
Building Control Other	286,690	299,970	291,918	(8,052)	0	(8,052)
Development Control	1,014,120	740,410	761,561	21,151	0	21,151
Considerate Contractors Scheme	7,080	9,030	16,897	7,867	0	7,867
Housing Planning Delivery Grant (HPDG) Improvements	0	483,370	427,344	(56,026)	10,000	(46,026)
Economic Policy	98,620	0	0	0	0	0
Planning Policy	479,080	792,030	787,955	(4,075)	5,600	1,525
Conservation & Design	551,020	666,530	631,346	(35,184)	31,850	(3,334)
Research & Information	367,140	0	0	0	0	0
Head of Joint Urban Design	113,560	121,370	119,876	(1,494)	0	(1,494)
Public Transport Subsidy	118,050	118,050	111,751	(6,299)	0	(6,299)
Taxicard Service	117,980	117,980	101,887	(16,093)	0	(16,093)
Transport Initiatives for the Disabled	33,330	33,330	33,330	0	0	0
	4,349,390	4,604,350	4,547,147	(57,203)	47,450	(9,753)
Environment - Open Space Management						
Local Nature Reserves	14,570	16,050	16,786	736	0	736
	14,570	16,050	16,786	736	0	736
Environment - Streets and Open Spaces						
Environmental Projects	664,830	794,770	805,789	11,019	0	11,019
	664,830	794,770	805,789	11,019	0	11,019
Environment - Street Services						
Bus Shelters	29,830	29,830	26,420	(3,410)	0	(3,410)
Street Name Plates	35,990	35,990	35,990	0	0	0
Highways Schemes General	80,220	84,970	86,477	1,507	0	1,507
Walking & Cycling Strategy	8,940	8,940	5,809	(3,131)	0	(3,131)
Ditching Maintenance	117,380	101,890	96,938	(4,952)	0	(4,952)
	272,360	261,620	251,633	(9,987)	0	(9,987)
Environment - Director & Customer & Support Services						
Urban Growth Project Manager	0	0	0	0	3,700	3,700
	52,540	52,040	51,508	(532)	0	(532)

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Revenue Budget - 2010/11 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn	Variation - Final Budget & Outturn Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
	52,540	52,040	51,508	(532)	3,700	3,168
Total Net Budget	5,057,420	5,019,780	4,464,187	(555,593)	51,150	(504,443)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Revenue Budget 2010/11 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Sustainable City	<p>Corporate Strategy</p> <p>Majority of underspend is due to: (1) £11k underspend on staff salary and oncosts, net of costs of employing temporary staff, caused by staff vacancies during (a) maternity leave period for Sustainability Manager and (b) interim period between previous postholder for Climate Change Officer leaving and the current postholder starting with Council; and (2) underspend of £21k against £30k budget approved by Members and allocated to the cost centre in January 2011, to appoint external consultants to undertake review of proposed Feed In Tariff project. The nature of this work was difficult to predict and it proved to be less complex and lengthy than first anticipated.</p>	(32,740)	Andrew Limb
Car Parks	<p>Environment - Parking Services</p> <p>Overachieved on income due to stronger demand than forecast. Savings made on expenditure.</p> <p>Environment - Planning</p>	(475,849)	Paul Necus

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Revenue Budget 2010/11 - Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Building Control - Fee Earning	The Building (Local Authority Charges) Regulations 2010 state that where there are no surpluses held in the Building Control earmarked reserve to fund an in-year deficit, this must be met from General Fund reserves and 'replenished' the following year. The 2010/11 variance is due to the in-year deficit of £42k and writing-off the £8.5k deficit held in the earmarked reserve. The allocation of Central & Support Service costs are being reviewed for 2011/12, which is hoped to improve Building Control's trading position.	50,567	Patsy Dell
Development Control	Underachievement of fee-income (£69k) partially offset by expenditure savings (£48k).	21,151	Patsy Dell
Housing & Planning Delivery Grant	Underspend due to savings on staffing costs (£46k) and consultancy fees (£10k). A request to carry forward the unspent consultancy budget is included in Appendix C.	(56,026)	Patsy Dell
Conservation & Design	Underspend mainly due to delays in completion of the Pro-Active Conservation programme. A request to carry forward the unspent budget is included in Appendix C.	(35,184)	Patsy Dell

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Revenue Budget 2010/11 - Carry Forward Requests

Request to Carry Forward Budgets from 2010/11 into 2011/12

Item		Final Request £	Contact
	Director of Environment		
1	Housing Planning Delivery Grant (HPDG) - A carry forward is requested for consultancy work on Business Process Re-engineering across the Planning Services that was delayed in 2010/11.	10,000	Patsy Dell
2	Planning Policy - Carry forward relating to the roll out of up to 14 on street bays across the city in association with Streetcar and the County Council. The City Council has been working in partnership with the County Council and Streetcar for over 18 months on the roll out of on street bays. On street bays can only be implemented through a Traffic Regulation Order (TRO) which is very specific in location. Informal consultation on 14 potential on street bays took place at the end of 2010, with formal consultation through advertisement taking place at the start of 2011. 10 of the 14 on street bays can now be implemented and the remaining 4 will be considered by AJC in July 2011. Due to timescales and the timing of both consultations, this allocation could not be spent in 2010/11, but will be spent in 2011/12 due to the current implementation stage.	5,600	Patsy Dell
3	Pro-Active Conservation -To complete the remaining priorities of the work programme as at agreed at the Development Plan Scrutiny Sub-Committee in September 2010 (Historic Environment SPD supporting consultancy work, Conservation Area boundary redesignation, Tree studies for conservation areas, Suburbs and Approaches studies).	31,850	Patsy Dell
4	Business Information Services - To meet IT-related training course costs planned for March 2011, that have had to be rescheduled for May 2011.	3,700	Paul Boucher
	Total Carry Forward Requests for Climate Change & Growth Portfolio / Environment Scrutiny Committee	51,150	

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Final Budget & Outturn £000	Rephase £000	Over / (Under) Spend £000	Comments
PR004	Sustainable City Programme	S Pidgeon	30	0	0	0		0	Budget transferred to revenue.
PR007	Cycleways	C Rankin	454	311	306	(5)	5	0	£140k carried over to 2011/12 for Downham's Lane and Perne Rd roundabout schemes approved at January 2011 Environment Scrutiny Committee.
PR010	Environmental Improvements Programme	D Foley-Norman	105	105	105	0		0	This is the 20% top slice of the Environmental Improvement Programme budget that is transferred to revenue as a contribution towards the Environmental Project teams' professional fees.
PR010a	Environmental Improvements Programme - North Area	D Foley-Norman	54	142	125	(17)	17	0	Variance relates to unspent contingencies relating to delivered projects. All unspent funds to be carried forward as agreed at Environment Scrutiny on 11/01/11
PR010b	Environmental Improvements Programme - South Area	D Foley-Norman	154	72	71	(1)	1	0	Variance relates to unspent contingencies relating to delivered projects. All unspent funds to be carried forward as agreed at Environment Scrutiny on 11/01/11
PR010c	Environmental Improvements Programme - West/Central Area	D Foley-Norman	88	90	62	(28)	28	0	A £15k scheme has been abandoned due to non-approval by the County Council. The rest of the variance relates to unspent contingencies relating to delivered projects. All unspent funds to be carried forward as agreed at Environment Scrutiny on 11/01/11.
PR010d	Environmental Improvements Programme - East Area	D Foley-Norman	333	279	134	(145)	145	0	This area has delivered a significant number of schemes over the past year, fully committing their budget including that rephased from previous years. The larger value schemes are currently under construction and due to be complete by the end of June 2011.
PR010d i	Environmental Improvements Programme - Riverside/Abbey Road Junction	D Foley-Norman	577	577	270	(307)	307	0	Delays caused by design errors by consultants and late delivery of granite materials has meant that this scheme is now due to complete in mid June 2011.
PR010j	Environmental Improvements Programme - Fitzroy/Burleigh Street	D Foley-Norman	184	183	96	(87)	87	0	There was a significant delay to the start of this scheme caused by procurement and management issues at the County Council. The scheme is currently under construction and is due to be complete by the end of June 2011.

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Final Budget & Outturn £000	Rephase £000	Over / (Under) Spend £000	Comments
PR010k	Environmental Improvements Programme - Wulfstan Way Local Centre	A Preston	0	133	0	(133)	133	0	Scheme due to start on 31st May 2011. Delay to start date caused by Cambridgeshire Highways and the agreement of the target price which originally exceeded the available budget.
PR014	Environmental Safety Fund	D Foley-Norman	34	25	9	(16)	16	0	The St Edmunds Passage scheme has proved difficult to deliver due to issues with the Church allowing access to the lighting columns. This may mean that this scheme becomes undeliverable.
PR018	Bus Shelters	A Preston	166	0	0	0		0	£166k carried over to 2011/12, approved at January 2011 Environment Scrutiny Committee.
PR019	Car Parks Infrastructure and Equipment Replacement Programme	P Necus	871	4	0	(4)	4	0	Carry forward to next year's projects.
PR022	Local Nature Conservation	G Belcher	6	4	1	(3)	0	(3)	Underspend due to officer concentrating on S106 capital spend. See SC435.
SC033b	CCTV Street Lighting	A Preston	0	40	0	(40)	40	0	Carry forward to next year. Conservation options for "Richardson Candles" (English Heritage decision on listing awaited) to be explored with County in 2011/12. Also conservation enhancement of street lighting proposals (due April 2011) for Romsey end of Mill Rd.
SC240	Barnwell West Nature Reserve	E Selway	0	0	0	0		0	Budget now combined with Coldhams Common LNR works (SC456)
SC366	Green Parking Bays	S Cleary	5	2	3	1	(1)	0	Electric charging points installed. £2k budget remaining in 2011/12 for enforcement signage still to be fitted.
SC368	GIS Phase 2 & 3	P Boucher	0	10	9	(1)	1	0	Project largely completed. Remaining funds required for final consultancy work
SC416	UNiform e-consultee Access Module	P Boucher	0	10	0	(10)	10	0	Project progressing - Phase 1 target revised to 31/7/2011. IDOX resolution on test system has moved forward. Final instalment (£2K) to be paid on completion of work. £8K set aside for Measuring Tool - which is on IDOX development plan for 2011/12

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Final Budget & Outturn £000	Rephase £000	Over / (Under) Spend £000	Comments
SC417	Development of UNiform system	P Boucher	0	2	0	(2)	2	0	Programme of work to be reviewed during Summer 2011/12. On hold pending Planning Restructure outcomes and new service priorities.
SC420	Corrosion Monitoring System at Park Street	S Cleary	0	47	45	(2)	2	0	Monitoring exercise started.
SC421	E&P Server Replacements	P Boucher	0	7	2	(5)	5	0	Project completed.
SC432	Mill Road Cemetery Memorial Artwork	A Preston	57	0	5	5	(5)	0	Scheme progressing well with artwork expected to be installed by March 2012.
SC433	Snowy Farr Memorial Artwork	A Preston	65	0	6	6	(6)	0	Scheme progressing well with artwork expected to be installed by October 2011.
SC435	Biodiversity Project Year 2 & 3	E Selway	121	72	132	60	0	60	Project complete. Overspend due to increased levels of silt removal from channel which incurred additional costs. The overspend has been funded by; Environment Agency contribution (£40k), additional Housing Growth Fund (HGF) contribution (£17k) and the £3k underspend from the Local Nature Conservation Programme (PR022).
SC439	LED Lighting - Grand Arcade Annex Car Park	S Cleary	120	0	5	5	(5)	0	Tender launched. Lighting to be installed Sept 2011.
SC445	Monitors for use with Document Management System	P Boucher	0	35	29	(6)	6	0	Carry forward to 2011/12 as procurement will not take place until May/June to tie in with Planning restructuring outcomes and relocation of staff from Janus House.
SC446	Additional Pay Machine for Queen Anne Terrace Car Park	S Cleary	15	15	15	0		0	Project complete.
SC448	Rebuild Grafton West Car Park Wall at Salmon Lane	S Cleary	100	0	5	5	(5)	0	Tender launched. Rebuilding work summer 2011.
SC447	Low Carbon Communities Challenge	S Pidgoen	500	0	0	0		0	External funding withdrawn.
SC449	Holy Trinity War Memorial Shelter	J Preston	9	24	1	(23)	23	0	Church Facility advisory process means that this needs to be carried over to 2011/12 to allow conclusion.
SC454	Logans Meadow Swift Tower	G Belcher	0	35	8	(27)	27	0	Project on track for a June 2011 opening.

Climate Change & Growth Portfolio / Environment Scrutiny Committee

Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Final Budget & Outturn £000	Rephase £000	Over / (Under) Spend £000	Comments
SC455	Logans Meadow LNR Extension	G Belcher	0	2	2	0		0	Project to be implemented in 2011/12.
SC456	Coldhams Common LNR Extension	G Belcher	0	5	3	(2)	2	0	Public consultation complete. S38 Permissions being sought. Major fencing to be undertaken in August 2011
SC464	Grey Water Recycling at Mill Road Depot	J Church	0	45	62	17	0	17	The survey and estimate for civil works were originally supplied by the Wesley Group who went into receivership shortly after supplying the water recycling equipment. A subsequent survey revealed that substantially more work was necessary in order to install and commission the equipment. The overspend has been met from a further contribution from the Climate Change Fund and existing R&R funds. This project is now complete.
SC510	Chip & Pin Upgrade in Car Parks	S Cleary	0	40	0	(40)	40	0	Purchase orders raised. Works at Grand Arcade car park delayed waiting for parts from Japan delayed due to earthquake. Estimating work taking place in May 11.
Total for Climate Change & Growth Portfolio			4,048	2,316	1,511	(805)	879	74	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)